

Major Group 9:

ELEMENTARY OCCUPATIONS

Elementary occupations perform simple and routine tasks which mainly require the use of handheld tools and in some cases considerable physical effort. Most occupations in this major group require skills at the first skill level.

This major group consists of the following sub-major groups:

- 91 CLEANERS AND HELPERS
- 92 AGRICULTURAL, FORESTRY AND FISHERY LABOURERS
- 93 MINING, CONSTRUCTION, MANUFACTURING AND TRANSPORTATION LABOURERS
- 94 FOOD PREPARATION ASSISTANTS
- 95 STREET AND RELATED SALES AND SERVICES WORKERS
- 96 REFUSE WORKERS AND OTHER ELEMENTARY WORKERS

91 CLEANERS AND HELPERS

Cleaners and helpers perform various tasks in private households, hotels, offices, hospitals and other establishments, as well as in air craft, trains coaches, trams and similar vehicles, in order to keep the interiors and fixtures clean or they do hand-laundering and pressing.

This sub-major group consists of the following minor groups:

- 911 DOMESTIC, HOTEL AND OFFICE CLEANERS AND HELPERS
- 912 VEHICLE, WINDOW, LAUNDRY AND OTHER HAND CLEANING WORKERS

911 DOMESTIC, HOTEL AND OFFICE CLEANERS AND HELPERS

Domestic, hotel and office cleaners and helpers sweep, vacuum, clean, wash, polish, take care of household linen, purchase household supplies; perform various tasks in order to keep the interiors and fixtures of hotels, offices and other establishments, as well as aircraft, trains, buses and similar vehicles are always clean and tidy.

9111 DOMESTIC CLEANERS AND HELPERS

Domestic cleaners and helpers sweep, vacuum clean, wash and polish, take care of household linen, purchase household supplies, prepare food, serve meals and perform various other domestic duties.

Tasks include:

- sweeping, vacuum-cleaning, polishing and washing floors and furniture, or washing windows and other fixtures;
- washing, ironing and cleaning linen and other textiles;
- washing dishes;
- preparing, cooking and serving meals and refreshments;

- purchasing food and other various household supplies;
- cleaning, disinfecting and deodorizing kitchens, bathrooms and toilets;
- cleaning windows and other glass surfaces;
- performing related tasks.

Examples of the occupations classified here:

- 91111 *Helper, domestic***
- 91112 *Laundress, household***
- 91113 *Cleaner, domestic***
- 91114 *Domestic housekeeper***
- 91115 *Char worker, domestic***

9112 CLEANERS AND HELPERS IN OFFICES, HOTEL AND OTHER ESTABLISHMENT

Cleaners and helpers and in offices, hotels and other establishments perform various cleaning tasks in order to keep the interiors and fixtures of hotels, offices and other establishments, as well as of aircraft, trains, buses and similar vehicles are always clean and tidy.

Tasks include:

- sweeping or vacuum-cleaning, washing and polishing floors, furniture and other fixtures in buildings, coaches, buses, trams, trains and aircraft;
- making beds, cleaning bathrooms, supplying towels, soap and related items;
- cleaning kitchens and generally helping with kitchen work, including dishwashing;
- picking up rubbish, emptying garbage containers and taking garbage to disposal areas for removal;
- performing related tasks.

Examples of the occupations classified here:

- 91121 *Chambermaid***
- 91122 *Porter, hotel/bellman***
- 91123 *Washer, hand/dish***
- 91124 *Cleaner, hotel/club/cafe***
- 91125 *Tea lady***

912 VEHICLE, WINDOW, LAUNDRY AND OTHER HAND CLEANING WORKERS

Vehicle, window, laundry and other hand cleaning workers clean windows, showcases or other surfaces of buildings or vehicles and ironing, launder or dry-clean linen and other textiles by hand.

9121 HAND LAUNDRYMAN AND IRONERS

Hand-laundryman and ironers, ironing or dry-clean linen and other textiles by hand.

Tasks include:

- laundering and ironing linen, clothing, fabrics and similar articles by hand in a laundry or other establishment;
- cleaning, cloths, fabrics, leather goods and similar articles by hand and with chemical solutions in a dry-cleaning or other establishment;
- replacing buttons and making minor repairs;

- placing articles on shelves and hanging articles for delivery and collection;
- performing related tasks.

Examples of the occupations classified here:

91211 Workers, laundry and dry cleaning

91212 Ironers

91213 Dry-cleaner, hand

91214 Presser, hand

9122 VEHICLE CLEANERS

Vehicle cleaners, wash, clean and polish vehicles.

Tasks include:

- cleaning, washing and polishing cars and other vehicles, by hand or machine;
- vacuuming interiors vehicle and dry cleaning carpets and upholstery;
- applying cleaning agents to remove stains from vehicle interiors;
- washing tyres and wheel arches and blackening tyres;
- washing and polishing vehicle windows;
- emptying and cleaning compartments in vehicles;
- performing related tasks.

Examples of the occupations classified here:

91221 Cleaner, bus/interior

91222 Cleaner, vehicles

91223 Cleaner, aircraft

91224 Operator, auto polish

91225 Cleaner, janitor

91226 Car detailer

9123 WINDOW CLEANERS

Window cleaners wash and polish windows and other glass fittings.

Tasks include:

- washing windows or other glass surfaces with water or various solutions, drying and polishing them;
- using ladders, swinging scaffolds, bosun's chairs, hydraulic bucket trucks and other equipment to reach and clean windows in multi-storey buildings;
- selecting appropriate cleaning or polishing methods;
- performing related tasks.

Examples of the occupations classified here:

91231 Cleaner, window

9129 OTHER CLEANING WORKERS

Other cleaning workers clean surface, materials and objects, such as carpets, walls, swimming pools and cooling towers, using specialized cleaning equipment and chemicals.

Tasks include:

- cleaning carpets and upholstered furniture using cleaning machines and their attachments;
- selecting and applying cleaning agents to remove stains from carpets;
- treating carpets with soil-repellent chemicals and deodorants, and treating for pests;
- cleaning stone walls, metal surfaces and fascias using high pressure water cleaners and solvents;
- applying chemicals and high pressure cleaning methods to remove micro-organisms from water and filtration systems and using wet vacuums and other suction equipment to remove scale, accumulated dirt and other deposits from swimming pools, cooling tower components and drains;
- performing related tasks.

Examples of the occupations classified here:

- 91291 Worker, sundries and toiletries**
- 91292 Worker, sundries (cleaning)**
- 91293 Operator, washing**
- 91294 Carpet cleaner**
- 91295 Swimming pool cleaner**
- 91296 Graffiti cleaner**

92 AGRICULTURAL, FORESTRY, FARMING AND FISHERY LABOURERS

Agricultural, forestry, farming and fishery labourers and related workers mainly perform simple and routine farming, forestry, fishing, hunting or trapping tasks, which require the use of simple hand-held tools and usually need a lot of physical energy.

This sub-major group consists of the following minor groups:

921 AGRICULTURAL, FORESTRY, FARMING AND FISHERY LABOURERS

921 AGRICULTURAL, FORESTRY, FARMING AND FISHERY LABOURERS

Agricultural, forestry, farming and fishery labourers and related workers mainly perform simple and routine farming, forestry, fishing, hunting or trapping tasks which require the use of simple hand-held tools and usually need a lot of physical energy.

9211 CROP FARM LABOURERS

Crop farm labourers help with farm work by performing a variety of simple farming tasks.

Tasks include:

- digging and shoveling to clean ditches or for other purposes;
- loading and unloading various crops and other materials;
- raking, pitching and stacking hay;
- watering and weeding;
- picking fruits, vegetables and various plants;

- helping with planting, harvesting and general farm work;
- performing related tasks.

Examples of the occupations classified here:

- 92111** *Worker, farm*
- 92112** *Worker, estate/plantation*
- 92113** *Worker, manuring*
- 92114** *Worker, vegetables*

9212 LIVESTOCK FARM LABOURERS

Livestock farm labourers help with livestock work by performing a variety of simple farm tasks.

Tasks include:

- digging and shoveling to clean ditches or for other purposes;
- raking, pitching and stacking hay;
- watering and weeding;
- feeding, watering and cleaning animals and keeping their stockyard clean;
- performing related tasks.

Examples of the occupations classified here:

- 92121** *Collector, egg*
- 92122** *Cleaner, livestock farm*
- 92129** *Worker, livestock farm*

9213 MIXED CROP AND LIVESTOCK FARM LABOURERS

Mixed crop farm labourers help with farm work by performing a variety of simple farming tasks. Livestock farm labourers help with livestock work by performing a variety of simple farm animals tasks.

Tasks include:

- digging and shoveling to clean ditches or for other purposes;
- loading and unloading various crops and other materials;
- raking, pitching and stacking hay;
- watering and weeding;
- picking fruits, vegetables and various plants;
- helping with planting, harvesting and general farm work;
- feeding, watering and cleaning animals and keeping their animal corral clean;
- performing related tasks.

Examples of the occupations classified here:

- 92131** *Hand, farm*

9214 GARDEN AND HORTICULTURAL LABOURERS

Garden and horticultural labourers perform a variety of simple gardening tasks.

Tasks include:

- preparing soil and planting flowers, shrubs and trees in parks or public or private gardens;
- cutting lawns using hand mover or power motor;
- trimming and edging around paths, flower beds and walls using clippers and edging tools;
- pruning shrubs and trees to shape and improve growth using shears;
- weeding and tending plants;
- spraying shrubs and trees with fertiliser or insecticide;
- raking, sweeping and burning leaves, grass or litter;
- watering lawn and plants using hose, water can or by activating fixed or portable sprinkler system;
- performing related tasks.

Examples of the occupations classified here:

- 92141 Gardener**
- 92142 Cutter, grass**
- 92143 Cutter, tree**
- 92144 Worker, ground maintenance**
- 92145 Worker, golf course**
- 92146 Labourer, landscape**

9215 FORESTRY LABOURERS

Forestry labourers perform a variety of simple forestry, hunting and trapping tasks.

Tasks include:

- digging holes for tree planting;
- stacking logs and timber;
- clearing undergrowth in forest stands;
- cleaning up landing areas at logging sites;
- digging pits and holes, setting traps, keeping watch and performing other simple tasks connected with hunting and trapping;
- performing related tasks.
- supervising other workers.

Examples of the occupations classified here:

- 92151 Labourer, forestry**
- 92152 Labourer, hunting**
- 92153 Labourer, trapping**
- 92154 Operator, green wood**

9216 FISHERY AND AQUACULTURE LABOURERS

Fishery and aquaculture labourers perform a variety of simple fishery tasks.

Tasks include:

- digging the sea-bed and feeding fish and mollusks that are being cultivated;
- performing related tasks.

Examples of the occupations classified here:

92161 *Labourer, fishery*

93 **MINING, CONSTRUCTION, MANUFACTURING AND TRANSPORTATION
LABOURERS**

Mining, construction, manufacturing and transportation labourers perform simple and routine activities in mining, construction, manufacturing and transportation tasks which, require the use of simple hand-held tools and usually need a lot of physical energy.

This sub-major group consists of the following minor groups:

931 **MINING AND CONSTRUCTION LABOURERS**

932 **MANUFACTURING LABOURERS**

933 **TRANSPORTATION AND STORAGE LABOURERS**

931 **MINING AND CONSTRUCTION LABOURERS**

Mining and construction labourers and related workers perform simple and routine tasks connected with mining or construction, which require the use of simple hand-held tools and usually need a lot of physical energy.

9311 **MINING AND QUARRYING LABOURERS**

Mining and quarrying labourers perform simple and routine tasks related with mining or quarrying.

Tasks include:

- washing gauge on palong to recover tin concentrate using pan;
- maintaining or constructing underground installations;
- removing wood and steel supports from the work areas that are not used in mines and quarries;
- loading, moving, sorting and piling materials and supplies;
- digging out chalk, clay, gravel or sand from open pits;
- clearing various obstructions as instructed;
- performing related tasks.

Examples of the occupations classified here:

93111 *Bucket labourer*

93112 *Labourer, quarrying*

9312 **CIVIL ENGINEERING LABOURERS**

Civil engineering labourers perform a variety of routine tasks related with the building and maintenance of roads, dams and similar constructions.

Tasks include:

- digging and filling holes and trenches, spreading gravel and related materials and performing other tasks related with building and maintenance of railway tracks and roads;
- loading and unloading construction materials and equipment and transporting them to

- building sites;
- performing related task.

Examples of the occupations classified here:

93121 *Labourer, construction*

93122 *Labourer, maintenance/dam*

9313 BUILDING CONSTRUCTION LABOURERS

Building construction labourers perform a variety of routine tasks related with building construction work.

Tasks include:

- cleaning used building bricks and doing other simple work on demolition sites;
- clearing various obstructions as instructed;
- loading and unloading construction materials and equipment and transporting them around building sites;
- performing related tasks.

Examples of the occupations classified here:

93131 *Hod carrier*

93132 *Worker, maintenance*

93133 *Labourer, digging*

93134 *Land clearer*

93135 *Trackman, railway*

93136 *Handyman, building construction*

93137 *Labourer, demolition*

932 MANUFACTURING LABOURERS

Manufacturing labourers and related workers perform simple and routine tasks related with manufacturing which require the use of simple hand-held tools and mainly need a lot of physical energy.

9321 HAND PACKERS

Hand packers perform a variety of simple routine tasks related with the manufacturing sector such as product sorting, hand packing and simple hand assembling of components.

Tasks include:

- carrying out manual sorting of products or components;
- carrying out simple assembling of components;
- packing materials or products by hand in boxes, bags, cartons, crates, kegs and other containers for shipment or storage;
- moving, lifting, carrying, loading, unloading or washing raw materials or products in various manufacturing industries or repair and maintenance of establishments;
- performing related tasks.

Examples of the occupations classified here:

- 93211** *Packer, hand*
- 93212** *Labeller, hand*

9322 RUBBER PROCESSING WORKERS

Rubber processing workers process raw rubber latex in factories.

Tasks include:

- coagulating latex with acid and water;
- tending milling machine which rolls coagulated rubber into sheets or scrap rubber into crepe rubber sheets;
- tending smokehouse to cure and dry milled rubber sheets;
- tending furnace in smokehouse for drying of rubber sheets;
- clipping and sorting rubber sheets according to quality;
- operating crushing and crumbing machines to process rubber into blocks of special quality;
- cleaning and preparing latex tanks and aluminium partitions used for coagulating rubber latex;
- performing related tasks.

Examples of the occupations classified here:

- 93221** *Rubber coagulator*
- 93222** *Sheet rubber maker*
- 93223** *Attendant, smokehouse/rubber*
- 93224** *Smokehouse stoker*
- 93225** *Rubber sheet clipper and sorter*
- 93226** *Cleaner, latex tank*
- 93227** *Worker, heavecrumb process*
- 93228** *Operator, laminating-machine/rubber*

9329 MANUFACTURING LABOURES NOT ELSEWHERE CLASSIFIED

Manufacturing labourers and related workers not elsewhere classified in Minor Group 932: Manufacturing Labourers and Related Workers perform a variety of simple routine tasks related with the manufacturing sector such as product sorting, hand packing and simple hand assembling of components.

Tasks include:

- carrying out manual sorting of products or components;
- carrying out simple assembling of components;
- packing materials or products by hand in boxes, bags, cartons, crates, kegs and other containers for shipment or storage;
- moving, lifting, carrying, loading, unloading or washing raw materials or products in various manufacturing industries or repairing and maintaining establishments;
- performing related tasks.

Examples of the occupations classified here:

- 93291** *Labourer, manufacturing*
- 93292** *Sorter*
- 93293** *Winder, coil/hand*
- 93294** *Labourer, assembling*
- 93295** *Washer, hand/manufacturing*

933 **TRANSPORTATION AND STORAGE LABOURERS**

Transportation and storage labourers propel cycles and similar vehicles to transport passengers or goods, drive animal-drawn vehicles to transport passengers or goods, drive animal-drawn machinery, carry out freight handling by hand, and stock shelves and display areas in stores.

9331 **HAND AND PEDAL VEHICLE DRIVERS**

Hand or pedal vehicle drivers propel cycles and similar vehicles to transport passengers or goods.

Tasks include:

- loading or unloading goods, or assisting passengers in getting on or off a vehicle;
- moving vehicle in the desired direction with due regard to other traffic and traffic regulations;
- inspecting vehicle components to identify wear and damage;
- maintaining vehicle, making minor repairs and installing replacement parts;
- collecting fares or charges.

Examples of the occupations classified here:

- 93311** *Driver, pedal vehicle*

9332 **MACHINERY AND ANIMAL – DRAWN VEHICLES DRIVERS**

Machinery and animal-drawn vehicles driver, drive animal-drawn vehicles to transport passengers or goods.

Tasks include:

- install the harness on the animal and hitching them to vehicles or machinery;
- loading or unloading goods, or assisting passengers in getting on or off a vehicle;
- driving animals in the desired direction with due regard to other traffic and traffic regulations;
- collecting fares or charges;
- driving animals to haul wagons in mines or quarries;
- driving animals hitched to farm or other machinery;
- driving working elephants;
- maintaining vehicle or machinery, making minor repairs and installing replacement parts;
- performing related tasks.

Examples of the occupations classified here:

- 93321** *Driver, animal-drawn vehicle or machinery*
- 93322** *Driver, bullock-cart*

93323 Driver, animal train

9333 FREIGHT HANDLERS

Freight handlers carry out tasks such as packing, carrying, loading and unloading furniture and other household items, or loading and unloading ship and aircraft cargoes and other freight, or carrying and stacking goods in various warehouses.

Tasks include:

- packing office or household furniture, machines, appliances and related goods to be transported from one place to another;
- conveying materials from or about work area in an industrial establishment;
- assisting in tying down loads and covering them with tarpaulins;
- carrying goods to be loaded on or unloaded from vans, trucks, wagons, ships or aircraft;
- guiding truck drivers into loading bays or through confined spaces;
- loading and unloading grain, coal, sand and similar goods by placing them on conveyor-belts, pipes, etc.;
- connecting hoses between main shore installation pipes and tanks of barges, tankers and other ships to load and unload petroleum, liquefied gases and other liquids;
- carrying and stacking goods in warehouses and similar establishments;
- performing related tasks.

Examples of the occupations classified here:

- 93331 Docker**
- 93332 Handler, cargo/freight/product**
- 93333 Loader, railway and road vehicle**
- 93334 Loader, aircraft**
- 93335 Loader, boat (liquid and gases)**
- 93336 Porter, warehouse**
- 93337 Handler, material**

9334 SHELVES FILLERS

Shelves fillers stock shelves and display areas and keep stock clean and in order in supermarkets and other retail and wholesale shops.

Tasks include:

- placing goods neatly in bins and on racks, and stacking bulky goods on floors;
- filling shelves with goods ensuring goods with the earliest use-by dates are at the front of shelves;
- removing goods with past due use-by dates;
- maintaining shelf order by removing stock belonging in a different location;
- noting what has been sold and collecting goods needed from the stockroom;
- obtaining articles for customers from shelf or stockroom;
- directing customers to location of articles sought;
- receiving, opening, unpacking, and inspecting for damage merchandise from manufacturer or distributor;
- performing related tasks.

9335 STORAGE LABOURERS

Storage labourers assist in the operations of the warehouse.

Tasks include:

- operating an electric powered forklift to transport material within the warehouse;
- loading and unloading trailers;
- ordering and refill picking, stocking, data entry, checking products to be shipped against shipping orders;
- responsible for regular maintenance of forklift;
- performing related task.

Examples of the occupations classified here:

- 93351** *Store attendant*
- 93352** *Operator, store*
- 93353** *Worker, store*
- 93354** *Worker, warehouse*
- 93355** *Operator, warehouse*

94 FOOD PREPARATION ASSISTANTS

Food preparation assistants perform a variety of food preparation duties other than cooking, such as preparing cold foods and shellfish, slicing meat, and brewing coffee or tea.

This sub-major group consists of the following minor groups:

941 FOOD PREPARATION ASSISTANTS

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Perform a variety of food preparation duties other than cooking, such as preparing cold foods and shellfish, slicing meat, and brewing coffee or tea.

9411 FAST FOOD PREPARERS

Fast food preparers serves customer of fast food restaurant: requests customer order and depresses keys of multicounting machine to simultaneously record order and compute bill. Notifies kitchen personnel of shortages or special orders.

Tasks include:

- serving cold drinks, using drink-dispensing machine, or frozen milk drinks or desserts, using milkshake or frozen custard machine;
- making and serving hot beverages, using automatic water heater or coffeemaker;
- pressing lids onto beverages and places beverages on serving tray or in takeout container;
- receiving payment;
- cooking or apportioning french fries or perform other minor duties to prepare food, serve customers, or maintain orderly eating or serving areas.

9412 KITCHEN HELPERS

Performs any combination of following duties to maintain kitchen work areas and restaurant equipment and utensils in clean and orderly condition: Sweeps and mops floors. Washes worktables, walls, refrigerators, and meat blocks. Segregates and removes trash and garbage and places it in designated containers. Steam-cleans or hoses-out garbage cans. Sorts bottles, and breaks disposable ones in bottle-crushing machine.

Tasks include:

- washing pots, pans, and trays by hand;
- scraping food from dirty dishes and washes them by hand or places them in racks or on conveyor to dishwashing machine;
- polishing silver, using burnishing-machine tumbler, chemical dip, buffing wheel, and hand cloth;
- holding inverted glasses over revolving brushes to clean inside surfaces;
- transferring supplies and equipment between storage and work areas by hand or by use of handtruck;
- setting up banquet tables;
- washing and peeling vegetables, using knife or peeling machine;
- loading or unloading trucks picking up or delivering supplies and food.

Examples of the occupations classified here:

94121 Helper, kitchen

95 STREET AND RELATED SALES AND SERVICES WORKERS

Street and related sales and services workers perform activities concerning street and related services workers.

This sub-major group consists of the following minor groups:

951 STREET AND RELATED SERVICE WORKERS
952 STREET VENDORS (EXCLUDING FOOD)

951 STREET AND RELATED SERVICE WORKERS

Street and related services workers perform activities concerning street service workers and street vendors (including food).

9510 STREET AND RELATED SERVICES WORKERS

Street and related services workers sell goods or provide services without premise and moving from one place to another.

Tasks include:

- selling goods;
- ordering goods;
- performing related task.

Examples of the occupations classified here:

95101 *Pedalar, ice-cream*

952 **STREET VENDORS (EXCLUDING FOOD)**

Street vendors (excluding food) sell goods or provide services on the street.

9520 **STREET VENDORS (EXCLUDING FOOD)**

Street vendors (excluding food) sell goods or provide services by street vending from street-corner carts or kiosks such as at arenas, rinks and ballparks.

Tasks include:

- setting and displaying sample merchandise at parties or stands;
- ordering or purchasing supplies and stocks cart or stands;
- delivering merchandise, serving customer, collecting money and makes change;
- performing related tasks.

Examples of the occupations classified here:

95201 *Vendor, newspapers*

95202 *Pedlar*

96 **REFUSE WORKERS AND OTHER ELEMENTARY WORKERS**

Refuse workers and other elementary workers collect garbage from buildings, yards, streets and other public places or keep streets and other public places are always clean or perform odd jobs for households or establishments.

This sub-major group consists of the following minor groups:

961 **REFUSE WORKERS**

962 **OTHER ELEMENTARY WORKERS**

961 **REFUSE WORKERS**

Refuse workers collect garbage from buildings, yards, streets and other public places, or keep streets and other public places are always clean.

9611 **GARBAGE COLLECTORS**

Garbage collectors collect and remove garbage from buildings, yards, streets and other public places for disposal.

Tasks include:

- riding on or in garbage trucks;
- collecting garbage from domestic, commercial and industrial establishments;
- loading rubbish into bins or garbage trucks;
- unloading garbage truck;

- collecting stool containers from private residences and other buildings;
- performing related tasks.

Examples of the occupations classified here:

96111 *Worker, garbage disposal*

96112 *Soil carrier*

96113 *Scrap handler*

9612 REFUSE SORTERS

Refuse sorters identify and sort discarded items that are suitable for recycling and place them into designated compartments for sale or later disposal. They may buy these items, look for them at disposal sites or in public places or work with a recycling enterprise.

Tasks include:

- collecting items for recycling from domestic, commercial and industrial premises or from public places such as streets;
- sorting paper, glass, plastic, aluminium or other recycling materials by type;
- placing these items in designated compartments;
- identifying and setting aside items of furniture, equipment, machinery, or components that are suitable for repair or re-use;
- selling recyclable or reusable materials;
- performing related task.

Examples of the occupations classified here:

96121 *Sorter, garbage*

9613 SWEEPERS AND RELATED LABOURERS

Sweepers and related labourers sweep and clean streets, parks, airports, stations and other public places.

Tasks include:

- sweeping streets, parks, airports, stations and similar public places;
- operating a mechanical suction sweeper for cleaning roads;
- beating dust out of carpets by using a carpet-beater;
- performing related tasks.

Examples of the occupations classified here:

96131 *Sweeper, road*

96132 *Sweeper, park*

96133 *Labourer, odd-jobbing*

962 OTHER ELEMENTARY WORKERS

This unit group covers other elementary workers perform activities related with messengers, porters, odd job persons, meter readers and vending-machine collectors, water and firewood collectors, attendants, watchmen, doorkeepers and related workers.

9621 MESSENGERS, PACKAGE DELIVERERS AND LUGGAGE PORTERS

Messengers, package deliverers and luggage porters deliver messages, packages and other items within an establishment or between establishments, to households and elsewhere, or carry luggage especially at stations and airports.

Tasks include:

- delivering messages, packages and other items within an establishment or between establishments, or elsewhere;
- performing the duties of a post-runner;
- delivering various goods to and from enterprises, shops, households and other places;
- carrying and delivering luggage at stations, airports and elsewhere;
- collecting and delivering files, messages, documents and other items within or on behalf of an office, industrial or business;
- sticking poster or displaying poster and banner in prominent places to advertise entertainment, political event or product;
- performing related tasks.

Examples of the occupations classified here:

- 96211** *Messenger/courier*
- 96212** *Porter, luggage/baggage (except hotel)*
- 96213** *Office boy*
- 96214** *Deliverer, newspaper/leaflets*
- 96215** *Caddie-golf/master*
- 96216** *Assistant, delivery*
- 96217** *General worker, office (PAP) N1*

9622 ODD JOB PERSONS

Odd job persons clean, paint and maintain buildings, grounds and facilities, and undertake simple repairs.

Tasks include:

- repairing broken windows, screens, doors, fences, barbecues, picnic tables, shelves, cupboards and other items;
- replacing defective items such as light bulbs;
- repairing and painting interior and exterior surfaces such as walls, ceilings and fences;
- adjusting doors and windows;
- replacing tap washers;
- putting up handrails and grab rails;
- unloading coal or wood and putting it into cellars of private households or establishments;
- performing related task.

Examples of the occupations classified here:

- 96221** *Odd-job person*
- 96222** *Handyperson*

9623 METER READERS AND VENDING – MACHINE COLLECTORS

Meter readers and vending-machine collectors and related workers filling stocks in vending machines and collect money from the machine or from parking meters and other coin-boxes, or read electricity, gas or water meters.

Tasks include:

- filling storage spaces of vending machines and collecting money from their containers;
- collecting money from parking meters and similar coin-boxes;
- reading electricity, gas or water meters and recording their consumption;
- performing related tasks.

Examples of the occupations classified here:

96231 *Meter reader*

96232 *Collector, vending machine/money*

9624 WATER AND FIREWOOD COLLECTORS

Water and firewood collectors collect wood and water used for cook, heat, clean and others.

Tasks include:

- collecting wood used for cook, heat, as a fuel and others;
- collecting water used for clean, cook and others;
- performing related task.

9625 ATTENDANTS

Attendants are primarily concerned with the provision of services in office, industrial or business, recreational and related establishments.

Tasks include:

- attending to patient's needs and maintaining wards cleanliness in hospitals and related establishments;
- cleaning laboratory equipment;
- operating passenger or goods lift in buildings;
- attending to the needs of persons engaged in sports;
- collecting parking fees, issuing ticket stubs, directing customers to parking spaces and parking cars;
- collecting tickets and admitting visitors to amusement parks and rides, assisting visitors to get on and off rides, and secure and release safety belts and bars;
- assigning bowling alleys to customer, issuing score sheets, renting bowling shoes and collecting fees;
- scheduling the use of golf courses, tennis court, fitness clubs and other recreational facilities and may collect fees from players and sell or rent sports equipment;
- cleaning and keeping lavatories in buildings such as offices, theatres, restaurants and other establishments in neat and orderly condition;
- performing related tasks.

Examples of the occupations classified here:

- 96251** *Attendant, laboratory*
- 96252** *Attendant, hospital*
- 96253** *Attendant, parking*
- 96254** *Attendant, lift*
- 96255** *Attendant, amusement park/recreation*
- 96256** *Attendant, room*
- 96257** *Attendant, sports*
- 96258** *Attendant, crane*

9629 ELEMENTARY WORKERS NOT ELSEWHERE CLASSIFIED

This unit group covers elementary workers not elsewhere classified in Minor Group 962: Elementary Workers.

Tasks include:

- doing general work;
- arranging lights and screen, sets up camera at proper angle, and moves objects to secure desired background for photographers as directed;
- helping in dark room duties, such as mixing chemical solutions and developing films;
- driving transport carried camera equipment;
- cleaning kindergarten area;
- performing related task.

Examples of the occupations classified here:

- 96291** *General worker R1*
- 96292** *Specialized general worker R3*
- 96293** *General unskill worker/labourer*
- 96294** *Worker, kindergarten*
- 96295** *Worker, inflatable*
- 96296** *Worker, sawing*
- 96297** *Operator, sanding*
- 96298** *Sub assistant, camera/driver N3*